



**पूर्व तट रेलवे**  
**EAST COAST RAILWAY**

प्रमुख मुख्य कार्मिक अधिकारी का कार्यालय  
Office of the Pr. Chief Personnel Officer  
रेल सदन, द्वितीय तल, भुवनेश्वर - 17  
Rail Sadan, 2<sup>nd</sup> Floor, Bhubaneswar-17

No.ECoR/Pers/Wel/CSBF/Cash Award/OP/Academic

Dated: 22.08.2024

To  
The All PHODs/CHODs/HODs, ECoR/BBS  
CAO(Con)/ECoR/BBS,  
Chairman/RRB/BBS

Sub: Cash Award Scheme for wards of Railway employees for outstanding performance in the field of Academic for the session 2023-24, under the aegis of CSBF.


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Applications are hereby invited in the enclosed format for grant of cash award for wards of Railways employees for outstanding performance in the field of Academics for the academic session **2023-24** from Central Staff Benefit Fund under the Head "Education and Scholarship for higher education for girls and boys".

It is therefore, requested to give wide publication among the non-gazetted Railway employee under your control. The staff on long leave should also be intimated. The applications of eligible employees completed in all respects along with all enclosures/documents, may be sent to Welfare Section of this office on or before **20.09.2024** in a bunch in the enclosed format mentioning the Academic session.

**No application will be entertained after due date.**

Encl: Application format, Criteria for applying & Statement format.

  
(Subash Chandra Hota)  
Asst. Personnel Officer-II  
for Principal Chief Personnel Officer

Copy for information & necessary action to:

- 1) Ch. S&WI to PCPO for kind information to PCPO
- 2) Dy. CPO (Con)/Co-ord/BBS
- 3) Sr. System Manager/ECoR/BBS- for uploading the notification in Welfare portal of Personnel Department in ECoR website.
- 4) General Secretary- ECoRSC & ECoRSU & ECoRPFA
- 5) All members of CSBF committee
- 6) Notice Board.



  
for Principal Chief Personnel Officer

**CASH AWARD SCHEME FOR OUTSTANDING PERFORMANCE IN THE FIELD OF  
"ACADEMICS" FOR THE YEAR – 2023-24**

Signature of the applicant

Rly. Phone/Mobile No:

Forwarded to the Secretary, CSBF Committee, East Coast Railway, HQrs. for consideration.

Signature:

**Designation:**

Department:

Date:

**CERTIFICATE FROM THE PRINCIPAL OR HEAD OF THE INSTITUTION  
IN WHICH THE STUDENT WAS STUDYING**

Certified that Mr./Ms. \_\_\_\_\_  
Son/Daughter of Sri./Smt. \_\_\_\_\_ is a student of  
this institution (School/College) and is at present studying or passed \_\_\_\_\_  
class/Year (graduation/Post graduation) for \_\_\_\_\_ (course).  
He/She has secured \_\_\_\_\_ position/Percentage (%) in  
\_\_\_\_\_ class/graduation/Post graduation for the academic  
year \_\_\_\_\_. This institution is recognized by \_\_\_\_\_  
state or is affiliated to \_\_\_\_\_ Board/University.

Seal of the Institution (School/College)

Signature of the Head of the Institution

Date: